




**REGULATION  
ABOUT THE SCIENTIFIC JOURNAL «JOURNAL OF MEDICINE AND  
PHARMACY OF KAZAKHSTAN»  
R 044/477-2023**

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| ОҢТҮСТІК ҚАЗАҚСТАН<br><b>MEDISINA</b><br><b>AKADEMIASY</b><br>«Оңтүстік Қазақстан медицина академиясы» АҚ |  SOUTH KAZAKHSTAN<br><b>MEDICAL</b><br><b>ACADEMY</b><br>АО «Южно-Казахстанская медицинская академия» |
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 «12» 06 2023y. protocol № 6

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## 1 NORMATIVE REFERENCES

1.1 Publishing activities for the publication of the journal are guided by the current legislation of the Republic of Kazakhstan, regulatory organizational and administrative documents of the Ministry of Health of the Republic of Kazakhstan and the Ministry of Science and Higher Education of the Republic of Kazakhstan, the charter of the company JSC "SKMA", internal regulatory documents and laws of the Republic of Kazakhstan: "About Education" No. 319-III dated 27.07.2007, "About Science" from 27.07.2007, "About Mass Media" No. 3749 of 10.07.2009.

## 2 TERMS, DEFINITIONS, SYMBOLS AND ABBREVIATIONS

The following terms, definitions and abbreviations are used in this document:

The Impact Factor (IF- Impact Factor) of a journal is an indicator showing the significance of a scientific publication for a certain period of time and calculated by the number of references to published materials.

Quartile (Q eng. Quartile-a quarter) of a journal is a category of scientific journals determined by bibliometric indicators reflecting the level of citation, i.e. the journal's relevance to the scientific community. As a result of ranking, each journal falls into one of four quartiles: from Q1 (the highest, to which the most authoritative journals belong) to Q4 (the lowest).

A publication is a document intended for the dissemination of the information contained in it, which has undergone editorial and publishing processing, independently designed, and has output data. For the purposes of this procedure , publication means:

Percentile- like quartile, it is a category of scientific journals: from 1 (lowest) to 100 (highest).

The article was published in scientific publications - Kazakhstani and foreign, including those included in the list of journals indexed by the scientometric databases Scopus of Elsevier and Web of Science of Clarivate.

DOI - digital object id.


ISSN - international standard serial number (International Standard Serial Number).

JSC "SKMA" - Joint Stock Company "South Kazakhstan Medical Academy";  
 UNIVERSITY-higher education institution;

SCSE - The State compulsory standard of education;

MHRK – Ministry of Health of the Republic of Kazakhstan;

MSHE RK – Ministry of Science and Higher Education of the Republic of Kazakhstan;

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QAMD - Quality Assurance and Monitoring Department;

RK – Republic of Kazakhstan;

List of publications of CAFES - Committee for Quality Assurance in the Field of education and Science for the publication of the main scientific results of dissertations;

TS- teaching staff;

DSCWDMP- Department of scientific and clinical work, phd doctoral and master's programs.

### 3 GENERAL REGULATIONS

3.1 Kazakhstan Journal of Medicine and Pharmacy (hereinafter referred to as the Journal) is an open peer-reviewed journal in the field of medicine, pharmacy and healthcare. The journal is funded and published by the South Kazakhstan Medical Academy, Shymkent, Kazakhstan.

3.2 Frequency: quarterly (4 times a year).

3.3 Languages: Kazakh, English, Russian.

3.4 Abbreviation of the name: Kazakhstan J Med Pharm.

3.5 Address: JSC "South Kazakhstan Medical Academy", Al-Farabi Square 1, Shymkent, Kazakhstan, 160019

3.6 The journal "Kazakhstan Journal of Medicine and Pharmacy" is published in accordance with the Law of the Republic of Kazakhstan "About Mass Media", the charter of JSC "SKMA", as well as this Regulation on the journal.

The journal was founded in 1998. The founder is JSC "SKMA". The journal is the official publication of JSC "SKMA".

The journal is registered in the Committee of Information and Archives of the Ministry of Communications and Information of the Republic of Kazakhstan for No. 11321-Zh dated 24.02.2011. Number and date of initial registration No. 106-zh dated 20.01.1998. ISSN 1562-2967.


The journal is registered in the International Center for Registration of Serial Publications ISSN (UNESCO, Paris, France) and assigned the international number ISSN 2306-6822.

The journal is indexed in KazBC; in the international database Information Service, for Physics, Electronics and Computing (InspecDirect).

The regulations on the journal are approved at a meeting of the Academic Council of the SKMA.

Subordinate to the editor-in-chief is an editor with a higher professional education, a typesetting and layout operator of the magazine.

The composition of the editorial board is approved by the order of the rector of the SKMA. The editorial board is headed by the editor-in-chief. The editorial board

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of the journal is formed on the principle of maximum representation of various areas in pharmacy and medicine, healthcare from among the leading scientists of the SKMA and other universities.

#### **4 GOALS AND OBJECTIVES**

4.1 The main purpose of the journal is to help scientific authors from Kazakhstan and other Central Asian countries, far and near abroad to formulate and structure hypotheses correctly, plan their research taking into account relevant aspects of research ethics and publications. The editorial board of the Journal will promote published works through accessible open access platforms and social media channels in order to attract the attention of a global audience and contribute to the further development of authors.

4.2 Priority is given to materials that present innovative and evidence-based approaches to the consideration of theoretical and practical issues of the study of diseases, drug therapy, healthcare and medical education.

4.3 The journal is published in electronic and printed form with a frequency of at least 4 issues per year and is posted on the website of JSC "SKMA" after the electronic version of the publication is published.

#### **5 MAIN FUNCTIONS**


5.1 Preparation for the publication of the journal is carried out by the Editorial Board.

5.2 By the decision of the editorial board, appendices to the journal are published; the design of the journal, the cover is approved, the periodicity of the journal, its format, and circulation are established and, if necessary, changed; the amount of payment for the publication of accepted materials is determined; a decision is made to change the status of the journal or to liquidate it.

5.3 Manuscripts of articles for publication in the journal are drawn up in accordance with the requirements submitted to pharmaceutical and medical journals of Kazakhstan and internationally recognized ethical standards, such as "ICMJE recommendations".

#### **6 ORGANIZATIONAL STRUCTURE**

Members of the editorial board participate in drawing up long-term work plans of the journal and discussing the content of each issue of the journal.

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6.1 The Editor-in-Chief ensures coordination of the entire cycle of work on completing each issue of the journal, reviewing articles, editing them, printing, distributing and posting the electronic version of the journal on the journal's website.

6.2 The Editor-in-Chief may delegate part of his powers to his deputy.

6.3 The Deputy Editor-in-Chief coordinates the activities of the editorial board, directs the work of the editorial board.

6.4 Editor - controls the receipt and processing of submitted materials; directs for review and controls the timing of reviewing articles; determines the optimal timing for reviewers; ensures registration of incoming materials, forms the content of each issue, does not engage in literary and stylistic processing of articles, puts DOI, if necessary, in the received materials, coordinates the activities of the operator on the typesetting:

- monitors compliance with the requirements for the design of manuscripts of articles submitted to the journal "Kazakhstan Journal of Medicine and Pharmacy". It is mandatory to provide copies of the published journal to the libraries of medical universities of the Republic of Kazakhstan, as well as to the organizations specified by the Ministry of Information and Communications of the Republic of Kazakhstan;
- contacts by e-mail with domestic and foreign authors.



6.5 The typesetting and layout operator prepares the magazine for publication in strict accordance with the requirements, determines the quality of articles, in case of marriage-returns it for revision.

All manuscripts submitted to the journal are sent by the editor of the journal for review to specialists with academic degrees for up to three months.

6.6 Reviewers are notified that the manuscripts sent to them are the private property of the authors and relate to information not subject to disclosure. Reviewers are not allowed to make copies for their own needs. Violation of confidentiality is possible only in the case of a statement about the unreliability or falsification of materials.

Articles by members of the editorial board, the Editorial Board of the journal, the Academy of Medical and Natural Sciences of the Republic of Kazakhstan are not reviewed.

The decision on the expediency of publication after reviewing is made by the editor-in-chief, deputy editor-in-chief, and, if necessary, by the editorial board as a whole.

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## 7 EDITORIAL BOARD

All members of the Editorial Board are elected for an initial three-year term, which can be extended based on the assessment of their contributions. They are responsible for:

- regular review of submitted papers within their field of expertise;
- participation in online and face-to-face editorial meetings of the Journal to review editorial strategies and discuss emerging issues;
- provision of editorial articles with comments on the submitted materials;
- providing research papers and reviews of interest to the Journal's audience;
- performing the duties of the Magazine's ambassadors at relevant local and international congresses and other events to attract the best articles for publication;
- improving their editorial skills, attending scientific meetings on editing;
- compliance with the Basic Practice of the Publication Ethics Committee (<https://publicationethics.org/core-practices>);

Instagram Facebook and Twitter - Ethical promotion of the published content of the magazine using popular social networks such as Twitter, Facebook and Instagram.

## 8 THE PROCESS OF SUBMITTING AND ACCEPTING ARTICLES FOR THE JOURNAL

8.1 To submit an article, the author must register on the main page and log in. It is necessary to fill in all passport data and come up with a password. A message will be sent to the mail and by clicking on the verification, we enter the personal account.


8.2 Find the article tab in the upper left corner and click, another tab "new entry" will appear.

8.3 A new window opens with several columns, in the first column the title of the article is written, in the second the names of authors and co-authors, the title, as well as the share. The article itself is uploaded below without the names of the authors and co-authors. And in the last column, you need to choose a scientific direction. After that, you need to click on "save and close".

8.4 The answer will come within 3-5 minutes, the article passes through the anti-plagiarism system. By clicking on the article tab in the upper left corner, the article will be displayed and you will be able to see its status, also at what stage it is. Select the "article" tab and open it.

8.5 There are 3 sections inside, by selecting "anti-plagiarism" you can download the help and see the percentage of originality. If it exceeds 80% of the article, then the article will pass on for consideration.



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8.6 All articles are drawn up in accordance with "Appendix A".


## 9 ARTICLE REVIEW

If the article goes through review, then the next stage is "reviewing". The journal uses double-blind peer review. The author will not know the names of the reviewers, and the reviewers, respectively, will not see the names of the authors and co-authors. However, they can communicate and send messages inside the cabinet. All correspondence of authors and reviewers can be viewed in the "messages" section. Reviewers can point out certain errors, and the authors and co-authors will respond in the form of a Word document. All their actions are controlled by the editor.

### 9.1 Responsibilities of the reviewer.

Reviewers are experts in their professional field who are selected by the editor-in-chief for an objective and comprehensive assessment of the submitted materials. They are responsible for the quality and confidentiality of their assessments. During the review process, they need to familiarize themselves with the relevant EQUATOR network standards and adhere to the statements of global editorial associations, including the World Association of Medical Editors (WAME). In order to increase the transparency of the Journal and attract distinguished reviewers, reviewers will receive recognition through the regular publication of their names and contributions. Reviewers can also indicate their contributions on their ORCIDS and post official acknowledgements of the Journal for achievements in the field of reviewing in Publons. Reviewers are responsible for:

- providing timely, courteous and evidence-based assessments of materials;
- declaration of financial and non-financial conflicts of interest that may call into question their objectivity during expert assessments;
- a message to the editor-in-chief about any suspicions of duplication and plagiarism in the evaluated materials;
- prevention of any unethical actions, such as copying and reuse of the evaluated works in their own interests;
- a comprehensive assessment of the submitted materials and the proposal of amendments that can improve their quality and ethics;
- offering relevant links missed by the authors of the publication, warning the placement of links that may be regarded as unethical quotes;
- providing objective recommendations on whether or not to submit documents to accept / revise / reject, with a clear understanding that the final decisions are made by the editor-in-chief.

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## **10 RIGHTS AND OBLIGATIONS OF AUTHORS**

When submitting their articles, the authors of the journal should strive to enrich the archive with ethically sound, reasoned and potentially verifiable hypotheses. They can also submit letters, reviews, expert opinions and original research articles that are of high importance for the development of healthcare in Central Asia and far and near abroad. Sending articles containing unethically copied ideas, texts and graphics is unacceptable. The authors are responsible for:

- providing manuscripts with verified and correctly cited scientific facts and ideas;
- compliance with the relevant research reporting standards of the EQUATOR Network;
- full disclosure of authors' contributions and any external editing support, including from commercial editing agencies;
- providing links to any previously published research abstracts that coincide with the materials in the current submission;
- ensuring that the current submission is not being considered at the same time for publication elsewhere;
- providing full information about the approval of their original research by the local ethics committee;
- a statement on compliance with the established ethical standards of experimental and clinical research, including the presence of mandatory statements about the written informed content of all participants in their research;
- providing full information on financing and sponsorship;
- disclosure of relevant financial or non-financial conflicts of interest;
- active promotion of their published articles by posting them on social networks and creating repositories on scientific websites and in public repositories.


## **11 DOCUMENTATION AND ARCHIVING**

The journal is archived and documented in digital repositories and stored in the South Kazakhstan Medical Academy storage facility.


## **12 RESPONSIBILITY**

12.1 The administration of SKMA is responsible for the sequence of articles in the sections as they are received for publication in the journal.


12.2 The SKMA administration is not responsible for unpublished articles.

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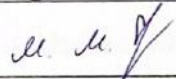
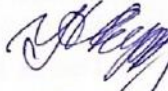
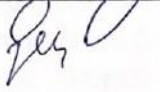
**Designed by:**


| Position   | Full name      | Date       | Signature   |
|--|----------------|------------|---|
| Head of the Department of scientific and clinical work, phd doctoral and master's programs | Zhaksylyk A.A. | 25.05.2023 |  |

**Verified:**

| Position  | Full name      | Date       | Signature   |
|---|----------------|------------|---|
| Head of the Quality Assurance and Monitoring Department | Yerzhanov N.A. | 05.06.2023 |  |

**Agreed:**

| Position   | Full name       | Date       | Signature   |
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| First Vice-Rector  | Yesirkepov M.M. | 08.06.2023 |  |
| Vice-Rector for Educational, Methodical and Educational Work | Anartayeva M.U. | 08.06.2023 |  |
| Head of the Administrative and Legal Support Department      | Kabishtaev O.A. | 08.06.2023 |  |

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## APPENDIX A

### **Требования к статьям, представляемым для публикации в журнале «Казахстанский журнал медицины и фармации»**

1. Only previously unpublished articles corresponding to the subject of the journal are accepted for publication. The article should be typed in the MS WORD editor.

2. The text of the article is printed in Times New Roman font with a size of 12 points with a line spacing of 1.5. Book orientation (portrait) with margins on all sides of 2 cm and mandatory page numbering starting from the title page

3. The title page contains the UDC, the title of the article (with capital letters), and the data (Surname / First name / Patronymic, place of work, city, country; e-mail; ORCID (if available)) all participants designated as the author should be indicated in a separate column. The author's data for contacting the editorial office, as well as the postal code, postal address, phone number, e-mail should be given in the above column.

4. The title page is issued in Kazakh, Russian and English. On a separate document, write the name of the authors and co-authors, the name of the organization, the degree and position of the authors (in 3 languages).


5. The volume of the abstract should not exceed 300 words. The abstract of the original articles has a purpose, methods, results, conclusions and keywords. The abstract of the review articles is drawn up in the form of a single paragraph, which contains information about the relevance of the chosen topic. The abstract should not contain abbreviated words. References to literature in the abstract are not allowed. The abstract is also made in Kazakh, Russian and English. Keywords of at least 5 (five). When choosing keywords, authors should strictly use the Medical Subject Headings Index Medicus in PubMed (PubMed) (<http://www.nlm.nih.gov/mesh/MBrowser.html>).

6. Through the line – text material.

The main file of the article.

For original articles (the results of the authors' own research), the journal adopted the IMRaD format (English Introduction, Methods, Results and Discussion), according to which the structure of the manuscript should contain sections: introduction, materials and methods, results, discussion and conclusions.

In the introduction, the essence, relevance and purpose of the study should be clearly defined. This section should provide the prerequisites for the study. It is necessary to justify and specify specific goals or the hypothesis of the study.

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**Materials and methods:** should include the design of the study; a description of the participants or the type of material used in the work; a description of all the activities carried out and the type of statistical analysis. In this section, the authors must declare the compliance of this study with the basic ethical principles.

The authors are obliged to indicate that the written informed consent of the patient to the dissemination of his medical information was received from the patients.

**Results:** This section should present the data obtained and the results of statistical analysis without interpretation. The results should be presented in a logical sequence in the form of text, tables and/or figures.

**Discussion of the results:** This section should include the interpretation of the results of the study. These data need to be discussed in the context of the results of other studies described in the literature. The discussion can also present the strengths and weaknesses of the study.

**Conclusions:** Conclusions should be related to the objectives of the study and formalized in the form of a single paragraph. Conclusions should contain qualified statements and data confirmed by the authors. Conclusions should not contain abbreviated words.

**Conflict of interest\*.** The authors must declare the presence/absence of a conflict of interest. If there is a conflict of interest, the lead author must fill out a conflict of interest statement (Appendix B).

**Gratitude\*.** If necessary, the authors can fill in this section. Gratitude is expressed to the organizations where the research was conducted; to individuals who participated in the work on the article, but are not its authors.

**Financing\*.** When funding a study, the results of which are presented in the article, the authors must indicate the source of funding.

**Contribution of the authors.** This is a mandatory section of the manuscript. In this section, it is necessary to indicate the contribution (intellectual investment) of each author in the work on the article.


The editorial board of the journal recommends that authors use the template for the article (Appendix B) when preparing the manuscript.

*\*-optional*

**The text of the review articles** has an introduction, as well as the main part, structured into subsections with titles and conclusions.

#### List of literature

The list of references should be given on a separate sheet with a double interval. The literature used should be sequentially numbered with Arabic numerals in the

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order in which it is first mentioned in the text. The reference number should be placed in square brackets at the end of the sentence before the dot. The link to the scientific article should contain the following information: authors, title of the article, title of the journal, year, volume/number, first and last pages of the article. References to the book should include only the year of publication and the number of pages.

#### Tables

Tables should be printed on a separate sheet with double spacing. Each table should contain the name and numbering of the table in the order in which it is first mentioned in the text. All abbreviations used in the table should be presented in alphabetical order in the explanation to the table. It is recommended to present voluminous tables in the form of an appendix at the end of the article.

#### Drawings

Drawings should also have a name and numbering. The drawings must be clear and presented at least 300 dots per inch (DPI) in JPEG format.

**THE EDITORIAL BOARD HAS THE RIGHT TO MAKE ANY CHANGES TO THE ARTICLE, IF SUCH CHANGES DO NOT DETRACT FROM THE VALUE OF THE SCIENTIFIC DATA PRESENTED IN THE MATERIAL.**

#### **Authors are obliged to ensure the accuracy and correctness of translations.**

Tables and figures (illustrations, graphs, photographs), as well as captions to them are sent in the same file as the main text, and are placed on separate pages at the end of the article. The total number of tables and figures in the original articles should usually not exceed 5. The approximate location of the illustrative material in the text is indicated in the margins on the right side. Tables should be sent in a separate file in Word format.


#### Tips for formatting drawings:

- Authors should avoid using abbreviations in titles. Abbreviations in the text should be explained. Confusing abbreviations should be avoided (e.g., Open Access [OA], Osteoarthritis [OA]).

If letters and symbols of the Greek alphabet, indexes and subindexes are used in formulas and designations, it is necessary to give explanations in the margins of the printed article (names of letters, index or subindex, etc.), similarly, for abbreviations, also give explanations.

The volume of the article should not exceed 10-11 pages, made according to the requirements for the journal.


The article sent to the authors for revision should be returned in a corrected form with a response to all the comments of the reviewers along with its original version in

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the lines agreed with the editors. Articles that do not meet the requirements of the journal are not accepted.

The title of the work should be as brief as possible (no more than 180 characters), but informative and accurately reflecting its content. Names in the form of interrogative sentences should be avoided, as well as names whose meaning can be read ambiguously. It is not recommended to use abbreviations in the title of the article. The use of standard abbreviations (abbreviations) is allowed in the text. The full term, instead of which an abbreviation is introduced, must precede the first application of this abbreviation in the text.

The article passes through the anti-plagiarism system and the percentage of originality must exceed 70, otherwise the article is sent for revision or not accepted.

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## APPENDIX B

Journal of medicine and pharmacy of Kazakhstan

### CONFLICT OF INTERESTS APPLICATION FORM

*The first Author must complete a Conflict of interest application form on behalf of all Authors at the end of the article. If there is no conflict of interest, this should also be declared.*

Topic: \_\_\_\_\_

Author(s): \_\_\_\_\_

*Policy of the «Journal of medicine and pharmacy of Kazakhstan» demands from a first Author of a manuscript (on behalf of all Authors) emphasis in a signed application the following points if available: 1) financial interests or agreement with a company whose product was used in the research or mentioned in the material; 2) any financial interests agreements with competitive company; 3) direct payments to the Author (s) from any sources for the purpose of writing material and 4) any other financial connections, direct or indirect or other situations that may raise the issue of bias towards the work performed - including relevant commercial or other sources of funding for the individual Author (s) or for the relevant department (s) or organizations, personal relationships, or direct academic competition.*

*If the manuscript is to be published, such information should be reported in a note after the text before references.*

*After accepting your article, the completed form must be submitted through the Journal's website.*

*Address of Editors Office: Al- Farabi square 1/1, Shymkent, Kazakhstan*

I. Conflict of interests application form. Standard application form:

I have a material\* in [name of a company], establishers of [a product], and at the present time I am carrying out a reserach sponsored by this company.

\* Please indicate the material in which the relevant conflict of interest is found.

My application (on behalf of all Authors) is following:

\_\_\_\_\_  
Full name

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Date


II. We had no involvement that could raise the issue of bias in the work performed.

\_\_\_\_\_  
Full name

Signature

Date



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## APPENDIX V

*Title page*  
*Титульный лист*  
*Титул парағы*

**Title of the article** *in English*

**Authors' name and last name** *in English*<sup>1</sup>

<sup>1</sup> *Position, place of work, city, country. E-mail; ORCID*

**Title of the article** *in Kazakh*

**Authors' name and patronymic** *in Kazakh*<sup>1</sup>

<sup>1</sup> *Position, place of work, city, country in Kazakh. E-mail; ORCID*

**Title of the article** *in Russian*

**Authors' name and patronymic** *in Russian*<sup>1</sup>

<sup>1</sup> *Position, place of work, city, country in Russian. E-mail; ORCID*

**Corresponding author:** Authors' name and patronymic, position, place of work, city, country *in English.*

Postal code:

Address:

Phone:

E-mail:


***THE ABOVE INFORMATION SHOULD NOT BE IN THE ARTICLE ITSELF, BUT THEY SHOULD BE WRITTEN IN A SEPARATE COLUMN IN THE AUTHOR'S PERSONAL ACCOUNT WHEN SENDING THE PUBLICATION!!!***

**Title of the article** *in English*

**Annotation** *(Volume of the annotation is not less than 300 words)*

*Abstract includes such sections as aim of the research, methods, results and conclusions. The abstract must not contain abbreviated words.*

The aim:

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Methods.

Results.

Conclusion.

**Keywords:** (When selecting of the key words authors must use [Medical Subject Headings](#) (Index Medicus)).

### Title of the article *in Kazakh*

#### Аннотация

Зерттеудің мақсаты:

Әдістері.

Нәтижесі.

Қорытынды.

**Кілт сөздер:**

### Title of the article *in Russian*

#### Аннотация

Цель исследования:

Методы.

Результаты.


Выводы.

**Ключевые слова:**

*Text of original articles includes introduction, materials and methods, results, discussion and conclusions.*

**Introduction.** For the introduction in the Journal, the format of the [model C.A.R.S. \(Create a Research Space\)](#), according to which you need to: (i) designate the territory and emphasize the relevance of the chosen topic; (ii) point out the knowledge gap and raise the issue; (iii) form an aim.

#### **Materials and methods**

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This section should include research design; a description of the participants (inclusion / exclusion criteria) or the type of material used in the work; a description of all the activities carried out and the type of statistical analysis. In this section, the Author must declare the compliance of this study with basic ethical principles.

### **Results**

In this section, the data obtained and the results of statistical analysis should be presented without interpretation. Results should be presented in a logical sequence in the form of text, tables and / or figures.

### **Discussion**

This section should include the interpretation of the study results. These findings need to be discussed in the context of other studies reported in the literature. The discussion can also present the strengths and weaknesses of the study.

### **Conclusions**

Conclusions should be connected to the aim of the article and drawn up in a single paragraph. Conclusions must contain qualified statements. Conclusions must not contain abbreviated words.

**Conflict of interests.** Authors must declare the presence / absence of a conflict of interest. If there is a conflict of interest, the first author must complete a [Conflict of interest application form](#).

**Acknowledgements.** Authors can complete this section if necessary. Acknowledgements go to the organizations where the research was carried out; individuals who participated in the work on the article, but are not its Authors.

**Funding.** At funding of the research result of which are presented in the article Authors must indicate the source of funding.

**Author contributions.** It is an essential section of a manuscript. In this section it is necessary to indicate contribution (intellectual input) of each Author during the work on the article. When designing this section, the role of a particular participant in the process is indicated in accordance with the [CRediT Contributor Roles Taxonomy](#), then the first letters of the name and surname of the Author(s) who made the corresponding contribution.

*Example of section completion:*

Conceptualisation – G.O.; methodology – A.S.; examination– G.O.; formal analysis– G.O., Zh.S. and B.A.; writing (original draft preparation) – G.O.; writing (review and edition) – Zh.S.

All the authors have read and agreed with the final version of the manuscript.

## References

1. Authors. Title of the article. Title of the journal. Year of issue; volume (number of issue): first page of the article – last page of the article. <https://doi.org/10.1016/j.ptsp.2020.01.006>.

*Example of execution of English source:*

1. Eisenbarth G. S. Type I diabetes mellitus //New England journal of medicine. – 1986. – Т. 314. – №. 21. – С. 1360-1368.

*Example of execution of Russian source with transliteration:*

1. Орехова Л. Ю. и др. Особенности стоматологического статуса у пациентов с сахарным диабетом и беременных женщин. Меры профилактики стоматологических заболеваний у данных групп пациентов (обзор литературы) //Пародонтология. – 2014. – Т. 19. – №. 4. – С. 18-25.

*Example of execution of a link to the website:*

1. Committee on Publication Ethics (COPE). Website. [Cited 23 Dec 2020]. Available from URL: <https://publicationethics.org/about/our-organisation>.



Figure 1 - Title of the figure

Table 1. Title of the table

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